



Integrated Justice Information Board

Meeting Minutes

March 15, 2005

Item: Welcome

Gary Robinson, Director of DIS, welcomed the members. Brian LeDuc reported that Steve Clem, the co-Chair, who was not in attendance, had suggested that the election of a new co-chair, to replace Mike McVicker, should be the first order of the day. George Helton moved that Gary Robinson be elected co-chair.

Action: The Board unanimously approved the election of Gary Robinson as co-Chair.

Item: Approval of February 15, 2005 Minutes

Action: Denise Turner moved to approve the February 15, 2005 minutes. **Motion carried.**

Item: Report of Program Director

Brian LeDuc updated the Board on recent developments in the JINDEX, Summary Offender Profile (SOP) and E-citations projects. The *Baseline Requirements* document is complete and plans are moving forward to acquire and install the hardware and software at DIS.

Brian also presented a report of lessons learned from the SOP project and recent legislative and project developments in the electronic citations project.

Item: 2005 Federal Grants

Bev Hempleman presented a report on 2004 NCHIP and Byrne requests and estimated funds available for 2005. In addition to this year's funds there is a carryover from last year of \$180,846—funds awarded to the WSP for mug shot transmission but deemed not possible at this time. There are approximately \$1.6 million of proposed expenses against \$987,000 of estimated funds.

George Helton presented the recommendations of the Technical Advisory Group (TAG) to the Board. The TAG unanimously approved the following prioritized list:

Priority	Project	Budget
1	JINDEX	\$350,000
2	Live Scan Interface	\$56,000
3	New Live Scan	\$150,000
4	Warrants Look-up	\$187,173
5	Live Scan Replacements	\$690,000

The TAG recommended that the first three projects receive full funding, and that the others receive partial funding in the event that the full amount is not available. The Board discussed the merits of using grant funds for replacement of Live Scan machines and the need for cost sharing with local jurisdictions—possibly through an increase in the required match.

Garry Austin explained the process by which OFM assesses and prepares the NCHIP request in the context of decisions regarding the total funds available to the state. Garry explained that the Board advises OFM, and that, although OFM has never before deviated from the request of the Board or its predecessor, such a course of action remains a possibility. Scott Blonien moved to approve the recommendations of the TAG and that the Board submit the request to OFM. **Motion carried unanimously**

Roundtable

The Board discussed the need for a review of JIN operations as new members join. Scott Blonien discussed the desirability of less frequent meetings and Tom Clarke suggested a possible division of operational and policy oversight between the TAG and the Board.

Scott Blonien also reported that King County is asking the Attorney General to revive the SMART project and that this is a matter for discussion at the next meeting.

Item: Next meeting is scheduled for April 19, 2005.

Members present:

Garry Austin	Kathy Grindle (by telephone)	Carol Meraji
Paul Beckley	Dave Guthmann	Gary Robinson
Everett Billingslea (by telephone)	George Helton	Denise Turner
Scott Blonien	N.F. Jackson (by telephone)	Bonnie Woodrow
Tom Clarke		